

ADDRESS ALL COMMUNICATIONS TO:

PARDONS BOARD  
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DENISE DAVIS, EXECUTIVE SECRETARY

STATE OF NEVADA



BOARD OF PARDONS

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April 24, 2017

To: Pardons Board Members  
From: Denise Davis, Executive Secretary  
Subject: Commutation Applications and Deadlines

The Pardons Board has set November 8<sup>th</sup> & 9<sup>th</sup>, 2017 as the date for hearings. This memo provides the time line and deadlines for the November Pardons Board meeting. Copies of the commutation application are being distributed this week to NDOC inmates and other interested persons. The deadline for inmate applications to be received at the office of the NDOC Director is 5:00 PM on May 31, 2017.

**Meeting Deadlines:**

Deadline for submission of inmate applications to NDOC Director:	5:00 PM on May 31, 2017
Requested deadline for member placement of <u>inmate</u> & <u>community</u> cases on the agenda:	July 31, 2017
Deadline for P&P and NDOC reports to Executive Secretary:	September 15, 2017
Deadline for submission of materials to ensure inclusion in packets to Board Members:	September 22, 2017
Date packets provided to members:	October 2, 2017
Meeting Date:	November 8 <sup>th</sup> & 9 <sup>th</sup> 2017

With the setting of the Fall meeting, it is likely that Pardons Board members will soon begin to receive direct requests for placement on the agenda. If any member has a particular interest in a case and would like more information on the individual, please call me at (775) 687-5049 ext. 225 or e-mail me at [dedavis@parole.nv.gov](mailto:dedavis@parole.nv.gov). I will get the

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requested material to you as soon as possible.

Generally, an entire day of inmate hearings only allows for around 15 candidates, so selections will be limited as there will also be community cases on the agenda.

Attached is a copy of the application for commutation of sentence that is being distributed to inmates in the NDOC. Also attached are copies of the Board's criteria which will be used to screen the applications for determination of appropriate inmate and community cases.

cc: Connie S. Bisbee, Parole Board Chairman  
Daniel Stewart, Governor's General Counsel  
Clark G Leslie, Senior Deputy Attorney General  
James Dzurenda, NDOC Director  
Dwayne Deal, Chief, NDOC OMD  
Nancy Flores, NDOC OMD  
Natalie Wood, Chief of Parole & Probation